



AgReserves, Inc.
Job Posting

Position Title: Assistant Controller
Location: REX Ranch – Ashby, NE
To Apply: Send resume to careers.east@deseretranches.com with “**REX – Assistant Controller**” in the subject line.

Under the direction of the Senior Controller, this individual will assist in overseeing on-site accounting, finance and production software use. The Assistant Controller will lead regional accounting staff to accomplish financial and organizational objectives. In addition, this position has responsibility to maintain and enforce internal controls in accordance with company policies and industry best practices and protect company assets. This position reports to the Senior Controller.

AgReserves, Inc. is a multi-national, multi-corporate company that operates investment farms and ranches throughout the world. This position is located at our Rex Ranch operation, a large ranch located in northwestern Nebraska whose primary businesses are cattle and natural resources.

Duties and Responsibilities:

- Demonstrate knowledge of division strategy and ensure work product aligns with and supports that strategy.
- In collaboration with the Senior Controller, perform and coordinate monthly close procedures. Coordinate with appropriate parties ensuring subsystems are ready for close on time and are complete. Write journal entries and run general ledger postings. Ensure work is done in accordance to corporate guidelines and in accordance with GAAP.
- Ensure the integrity of the GL Model is maintained.
- Coordinate with staff to ensure timely collection of revenue and payment of obligations.
- Ensure completeness and approve billings for release. Monitor receivable aging reports.
- Review and release AP transactions and purchase orders ensuring entry and account distributions are correct.
- Participate in credit limit review and recommendations.
- Perform/ ensure accounting for construction in progress and capital expenditures is completed correctly.
- Ensure asset management updates are submitted timely and assets are accounted for and identifiable.
- Reconciliations stewardship responsibilities (balance sheet, cash account, nighty jobs, subsystems, etc.).
- Monitor, track, control and reconcile inventory balances.
- Help research and communicate sources of standard cost variances.
- Reporting – Lead in compiling and presenting monthly operational reports.
- Assemble operating and capital budgets for review, including supporting analysis.
- Prepare financial statements and perform accompanying price, cost and volume variance analysis.

Skills/Education Required:

- BS Accounting or related degree required; MAcc, MBA, CPA or CMA preferred.
- Minimum 5 years progressive professional accounting experience required; audit or public accounting experience preferred.
- Strong working knowledge of and experience applying GAAP (Manufacturing/Agriculture industry background preferred).
- Knowledge of and experience with payroll and HR issues.
- Demonstrated ability to effectively supervise others. 2-3 years of direct supervisory or management experience of staff.
- High competency and aptitude with software packages, including accounting software, reporting tools, spreadsheets, relational databases, word processing, email, etc. Knowledge of Lawson Financial software, Crystal Reports, & Microstrategy desirable.
- Excellent communication skills in English – written and verbal.
- Team focus; service oriented; performance driven; analytical; high ethics.
- Self-motivated and results driven. High level of ownership and commitment to the operations supported.
- Ability and willingness to travel as necessary.

Benefits:
Excellent benefits package includes: Medical, Dental, Group Term Life, Disability, Master Retirement Plan (401k and Pension Benefits), Flex-Spending, and other value-added benefits.

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NOTE: *The specific statements shown in each section of this job description are not intended to be all- inclusive, but represent typical elements and criteria considered necessary to successfully perform the job.*